



महानगर टेलीफोन निगम लिमिटेड

(भारत सरकार का उद्यम)

Mahanagar Telephone Nigam Ltd.

(A Government of India Enterprise)

डॉ. कल्याण सागर निप्पानी

निदेशक (मानव संसाधन एवं उद्यम व्यापार)

DR. KALYAN SAGAR NIPPANI

Director (HR & Enterprise Business)

Dated: 09.07.2025

D.O. letter no. MTNLCO-14/3/2025/497

Dear Sir,

MTNL has a large repository of highly skilled and experienced manpower. They are domain experts with long working experience in various streams like Telecom/ ICT/ Finance/ Civil/ Electrical/ HR/ Marketing/ Administration.

2. MTNL employees are spread over its two units in Mumbai and Delhi. The details of number of employees, executive and non-executive, of less than 50 years age are enclosed as Annexure I & II.

3. While many MTNL employees are technology experts proficient in installation and maintenance of IT systems like LAN, WAN, etc, others are experts in emerging and advanced Telecom & IT systems. We have experts in finance and accounting who are excellent in maintaining accounts and financial analysis of projects and also cost and expenditure control. The Civil & Electrical engineering experts are experienced in building and maintenance of such infrastructure.

Many MTNL staff have excellent academic background and rich working experience in Human Resources and Administration, Marketing and Customer handling.

We also have a number of support staff at group C and D level who are good in every day operations like maintenance of files, data entry, arrangement of records and assisting officers in every day duties.

These employees will definitely prove to be an asset in making the functioning of any organization more efficient and effective. A brief overview is as follows.

- a. ICT - upkeep of next-generation networks such as SD-WAN, cloud-native platforms, data-centre operations and cybersecurity safeguards
- b. Finance & Accounts - bookkeeping, statutory compliance, taxation, budgeting and project-level financial analysis
- c. Civil - construction supervision, building maintenance, cost estimation and tendering for telecom infrastructure works
- d. Electrical - power-plant maintenance, UPS/DG-set operations, energy-efficiency initiatives and electrical safety audits
- e. Human Resource - recruitment, employee relations, performance management and compliance with labour statutes
- f. Marketing - customer acquisition, product promotion, tariff analyses and market research

निगम कार्यालय : महानगर, दूरसंचार सदन, चौथा तल, 9, सी.जी.ओ. कॉम्प्लेक्स, लोधी रोड, नई दिल्ली-110003

फोन कार्यालय : 011-24329501, फैक्स : 011-24329630, ई-मेल : dirhr@bol.net.in

Corporate Office : Mahanagar Doorsanchar Sadan, 4th Floor, 9, CGO Complex, Lodhi Road, New Delhi-110003

Phone Office : 011-24329501, Fax : 011-24329630, E-mail : dirhr@bol.net.in

g. Administrative / Support (Group C&D) – file and data management, record keeping and day-to-day assistance to officers

4. We are privileged to seek their deputation to your esteemed organization if you so desire. We would appreciate, if you could inform us of any specific requirement of employees in various disciplines as detailed above.

5. Upon receiving your firm requirement, we would evaluate the same and map them to the right candidates. We would present before you about 10 profiles that are a best fit. Once you select the candidate (s), they would be relieved to join your organization within seven working days.

6. We eagerly look forward to hearing from you at the earliest so as to take things forward.

With Regards,

(Dr. Kalyan Sagar Nippani)

To,

1. Director (CS Division), Department of Personnel and Training – with a request to post the same on DoPT Website
2. All Ministries/Departments of Govt of India- with a request to give wide publicity in their attached and subordinate offices, Autonomous/Statutory Bodies and PSEs.
3. State governments of Delhi and Maharashtra
4. Website of MTNL

Contact Person:

1. GM (HR & Admin) MTNL CO
011-24322522/24311877, +919013137516
2. DGM (HR) MTNL CO
011-24320404, +919868139800

Annexure I

STREAM	No. of Executives (50years & Below)			
	Grade, Payscale(IDA) w.e.f 01.01.2007	Delhi	Mumbai	Total
Telecom	E2 (20600-46500)	0	6	6
	E3 (24900-50500)	0	20	20
	E4 (29100-54500)	6	12	18
	E5 (32900-58000)	136	70	206
	E6 (36600-62000)	42	23	65
	E7 (43200-66000)	1	3	4
	E9 (62000-80000)	1	0	1
Finance	E2 (20600-46500)	0	10	10
	E3 (24900-50500)	0	9	9
	E4 (29100-54500)	16	16	32
	E5 (32900-58000)	33	31	64
	E6 (36600-62000)	14	3	17
Marketing	E2 (20600-46500)	0	5	5
	E3 (24900-50500)	0	1	1
	E4 (29100-54500)	2	5	7
	E5 (32900-58000)	19	8	27
	E6 (36600-62000)	1	1	2
Human Resource	E3 (24900-50500)	2	1	3
	E4 (29100-54500)	4	1	5
	E5 (32900-58000)	5	0	5
	E6 (36600-62000)	3	1	4
Legal	E5 (32900-58000)	1	0	1
Company Secretary	E6 (36600-62000)	1	0	1
Electrical	E3 (24900-50500)	0	1	1
	E4 (29100-54500)	2	0	2
	E5 (32900-58000)	1	3	4
Civil	E4 (29100-54500)	1	0	1
TOTAL		291	230	521

Annexure-II

No. of Non-Executives (50 years & Below)				
GRADE	Payscale (IDA) w.e.f 01.01.2007	Delhi	Mumbai	Total
NE-1	7800-17000	1	2	3
NE-2	8400-18350	4	28	32
NE-3	8900-19410	4	7	11
NE-4	9500-20710	108	104	212
NE-5	10500-22830	53	5	58
NE-6	11500-24970	3	69	72
NE-7	12500-27170	0	4	4
NE-8	13500-29300	1	10	11
NE-9	14500-31500	105	171	276
NE-10	16000-34650	61	29	90
NE-11	17500-37950	46	4	50
NE-12	19000-41180	0	1	1
Total		386	434	820

* NE-1 to NE-5 : Work Assistant, Safai Karamchari

* NE-6 to NE-12 : Telecom Operator Assistant(Gen)/(Phone), Clerk, Telecom Mechanic(TM), Telecom Technical Assistant (TTA), Personal Assistant(PA), Lorry Driver, Lift Operator